

## **IMPORTANT NOTIFICATION REGARDING MANDATORY SUBMISSION OF MOBILE NUMBER AND BANK ACCOUNT DETAILS FOR REGISTRATION UNDER ESIC**

With effect from 1<sup>st</sup> July 2020, ESIC has mandated the submission of mobile number and bank account details (Bank name, Branch name and IFSC) for registration of new employee. Employers are required to update mobile number and bank account details of existing employees registered under the ESI Scheme. Employers can view the notice in their respective ESIC employer login. Currently, gazette notification has not been released; detailed notification may be published shortly.

### **Important Message**

**Attention dear Employers!! With effect from First July 2020, submission of valid & correct Mobile Number as well as Bank Account details (Account number & IFSC) of the employees shall become MANDATORY for registration of all New Employees. All Employers are requested to comply with this requirement.**

**Moreover, the Employers are required to update/rectify Mobile Number & Bank Account details of all the existing employees registered under ESI Scheme.**

**It shall be responsibility of Employer to provide true & correct information to prevent any fraudulent activity and avoid any legal or administrative consequences thereof.**

**सावधान प्रिय नियोक्ता !! 1st जुलाई 2020 से, सभी नए कर्मचारियों के पंजीकरण के लिए प्रभावी और सही मोबाइल नंबर जमा करने के साथ ही बैंक खाता विवरण (खाता संख्या और IFSC) जमा करना भी अनिवार्य होगा। सभी नियोक्ताओं से अनुरोध है कि वे इस आदेश का पालन करें।**

**इसके अलावा, ईएसआई योजना के तहत पंजीकृत सभी मौजूदा कर्मचारियों के मोबाइल नंबर और बैंक खाते के विवरण को सही ढंग से तुरंत अपडेट करना और सुधारना भी, नियोक्ताओं की जिम्मेदारी होगी।**

**नियोक्ताओं की यह जिम्मेदारी भी होगी कि वे किसी भी धोखाधड़ी की गतिविधि को रोकने के लिए सही जानकारी प्रदान करें और इसके किसी भी कानूनी या प्रशासनिक परिणाम से बचें।**

**I Agree**

**In addition to above two more notifications circulated in the past are**

- 1. Notification regarding IP Duplication**
- 2. Notification regarding employee registration within 10 days and contribution payment within 42 days**

## 1. NOTIFICATION REGARDING IP DUPLICATION

IP number once given is valid for the lifetime of the employee. Employee need not register himself again even if he changes location or employment. it is a unique number.

please ensure that you confirm from the employee that he is not having any earlier number before registering him as a new IP. this is for the benefit of the employee.

### IP DUPLICATION

**IP NUMBER ONCE GIVEN IS VALID FOR THE LIFETIME OF THE EMPLOYEE. HE NEED NOT REGISTER HIMSELF AGAIN EVEN IF HE CHANGES LOCATION OR EMPLOYMENT. IT IS A UNIQUE NUMBER.**

**PLEASE ENSURE THAT YOU CONFIRM FROM THE EMPLOYEE THAT HE IS NOT HAVING ANY EARLIER NUMBER BEFORE REGISTERING HIM AS A NEW IP. THIS IS FOR THE BENEFIT OF THE EMPLOYEE.**

**IN CASE HE HAS ALREADY CONTRIBUTED IN A NUMBER, ALL THE BENEFITS HE IS DUE AS PER THE CONTRIBUTION WILL NOT BE AVAILABLE IF HE REGISTERS HIMSELF (NEW NUMBER) AGAIN.**

**REQUEST YOUR SUPPORT IN FOLLOWING THIS AND ALSO EDUCATING THE EMPLOYEES ON THE BENEFITS OF HAVING THE SAME NUMBER ACROSS LOCATIONS AND EMPLOYMENT**

**Close**

## 2. NOTIFICATION REGARDING EMPLOYEE REGISTRATION WITHIN 10 DAYS AND CONTRIBUTION PAYMENT WITHIN 42 DAYS

Employees must be registered online within 10 days of the date of appointment. Further Contribution against employee must be deposited within the due date. You shall not be able to deposit contribution online after 42 days from the end date of the contribution period.

### Notice

**Employees must be registered online within 10 days of the date of appointment. Now, system allows registration beyond 10 days also subject to fulfillment of terms and conditions.**

**Contribution against employee must be deposited within the due date. You shall not be able to deposit contribution online after 42 days from the end date of the contribution period.**

**Close**